

Augusta University

Policy Library

Library Services for People with Disabilities

Policy Manager: Library Services

POLICY STATEMENT

Augusta University (AU) Libraries provide equipment and assistance to make all collections and services accessible to users who have a disability. Library staff members are available to assist all patrons during open hours of library operation.

REASON FOR POLICY

This policy is designed to ensure ready access to library resources for people who have a disability. In cooperation with the Office of Testing and Disability Services, the libraries must meet the needs of patrons with disabilities, in accordance with the *Americans with Disabilities Act of 1990* and *Section 504 of the Rehabilitation Act of 1973*, as amended.

AFFECTED STAKEHOLDERS

Indicate all entities and persons within the Enterprise that are affected by this policy:

- Alumni Faculty Graduate Students Health Professional Students
- Staff Undergraduate Students Vendors/Contractors Visitors
- Other: Community Users

DEFINITIONS

Disability: A physical or mental impairment that substantially limits one or more life activities of the individual, a record of such an impairment, or being regarded as having such an impairment. The ADA does not specifically name all of the impairments that are covered.

TRS: Telecommunication Relay Service

PROCESS & PROCEDURES

Available Services at all AU Libraries:

Building Access

Wheelchair ramp access to the JSAC is available on the west end of the JSAC building. The main entrance of Reese Library, located inside the JSAC, is wheelchair accessible. Both entrances to Greenblatt Library are wheelchair accessible.

Collection Access

With the exception of a few sections, aisles between the stacks are at least 36 inches wide. Staff members are available to retrieve items for patrons who require assistance upon request.

Office of Legal Affairs Use Only

Executive Sponsor: Dean of Libraries

Next Review: 2/2028

Elevator

The elevators at both Reese and Greenblatt Libraries are wheelchair accessible and are marked with Braille. The Reese Library elevator is located in the center of the building, past the Information Desk. The Greenblatt Library elevator is adjacent to the Information desk.

Emergency Procedures

Both libraries have fire alarm systems which produce sirens and flashing lights when activated.

Furniture

Study carrels, study rooms, tabletops, and public service desks at both libraries meet ADA guidelines. One computer station with an adjustable worktable is available on the first floor of Reese Library. The third floor of Reese Library houses an adjustable worktable with a moveable monitor mount for those with mobility restrictions.

Parking

Special parking privileges are available for individuals with a valid handicap plate or handicap hangtag. Handicap plates and handicap hangtags must be registered to the patron. Additionally, patrons must have a current parking decal or guest parking pass. For access to Reese Library, designated parking spaces are located on the east side of the Jaguar Student Activities Center (JSAC). For access to Greenblatt Library, designated parking spaces are available outside Greenblatt Library's main entrance. Visitor parking passes and applications for state of Georgia handicap decals are available in the parking office. Library patrons should refer to the parking office directly for up-to-date information on parking policies and procedure.

Restrooms

Each floor has wheelchair-accessible restrooms and water fountains.

Additional Services Available at Reese Library:

Computers

Greenblatt Library: The accessibility computer (computer marked#3) has JAWS and Zoom Text installed on it. Narrator is available for use on all computers.

Reese Library: Narrator is available on all computers. The first floor and third floor computer stations with adjustable worktables have JAWS and ZoomText. Patrons can ask staff at the Information Desk for assistance with these programs.

Enlargers

Room 214 in Reese Library contains one optical enlarger and one lamp with an attached magnifying glass. A second optical enlarger is available next to the computer designed for universal access in the Reference area of Reese Library.

Reese Library Emergency Procedures

There are two emergency evacuation chairs in the library located on the second floor for firefighter use.

Telephone

Patrons with a hearing impairment may use Telecommunication Relay Service (TRS) to contact the library. To make an outgoing call to Georgia Telecommunications Relay Service call 711.

REFERENCES & SUPPORTING DOCUMENTS

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RELATED POLICIES

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APPROVED BY:

Executive Vice President for Academic Affairs and Provost, Augusta University

Date: 2/14/2023

President, Augusta University

Date: 2/14/2023