# POUNCE: STUDENT INSTRUCTIONS FOR VIEWING EMAIL ADDRESSES





OFFICE OF THE REGISTRAR USER INSTRUCTIONS

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## POUNCE: STUDENT INSTRUCTIONS FOR VIEWING EMAIL ADDRESSES

#### **PROCESS**

These instructions are used to assist students in navigating through POUNCE to view email addresses.

### **INSTRUCTIONS**

- 1. Login to https://pounce.augusta.edu.
- Select "Personal Information".

Personal Information
Update addresses, contact information or marital status; rev

Student

Register, View your academic records.

Financial Aid

Apply for Financial Aid, review status and loans.

Student Account

Click here to pay acceptance deposits, housing deposits, pay

Parking Registration & Permit Payment

Choose a permit and pay for your permit here each semeste

View Your Accepted Promissory Note

NelNet Payment Plan Portal

#### 3. Select "View E-mail Addresses".

#### Personal Information

Display your Student ID Number

Name Change Information

Social Security Number Change Information

Update Addresses, Telephone, and Augusta University Alert Contact Info

**Update Emergency Contacts** 

View and Update Addresses and Phones

View E-mail Addresses

View Emergency Contacts

4. You will see your AU email address.

## **POUNCE: STUDENT INSTRUCTIONS FOR VIEWING EMAIL ADDRESSES**

View E-mail Addresses

Tour Augusta University email account is the sole source of dissemination of Augusta University Information. You should check your email account at least once daily.

E-mail Addresses University Email Address

#### **CONTACT**

If you have any additional questions, please contact our office at registrar@augusta.edu.