

CRYSTAL: LOGGING INTO CRYSTAL



**OFFICE OF THE REGISTRAR
USER INSTRUCTIONS**

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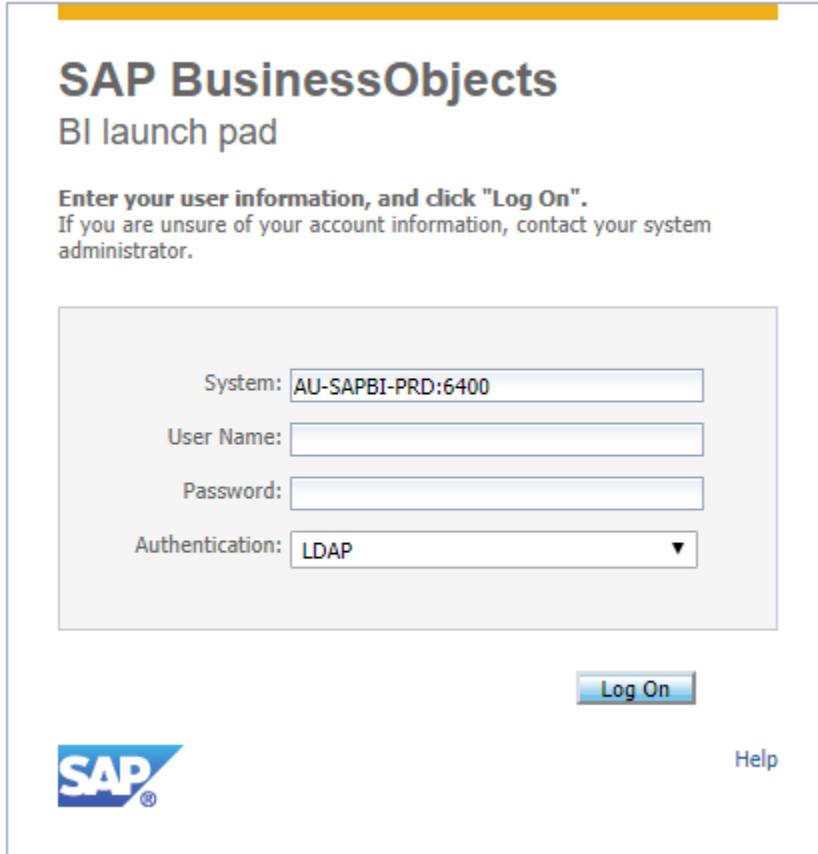
PROCESS

Crystal can be accessed using the link below on and off Augusta University campuses. VPN is required to access the system. Users will use their Augusta University credentials when logging in.

Access Crystal: <https://crystal.augusta.edu/BOE/BI>

INSTRUCTIONS

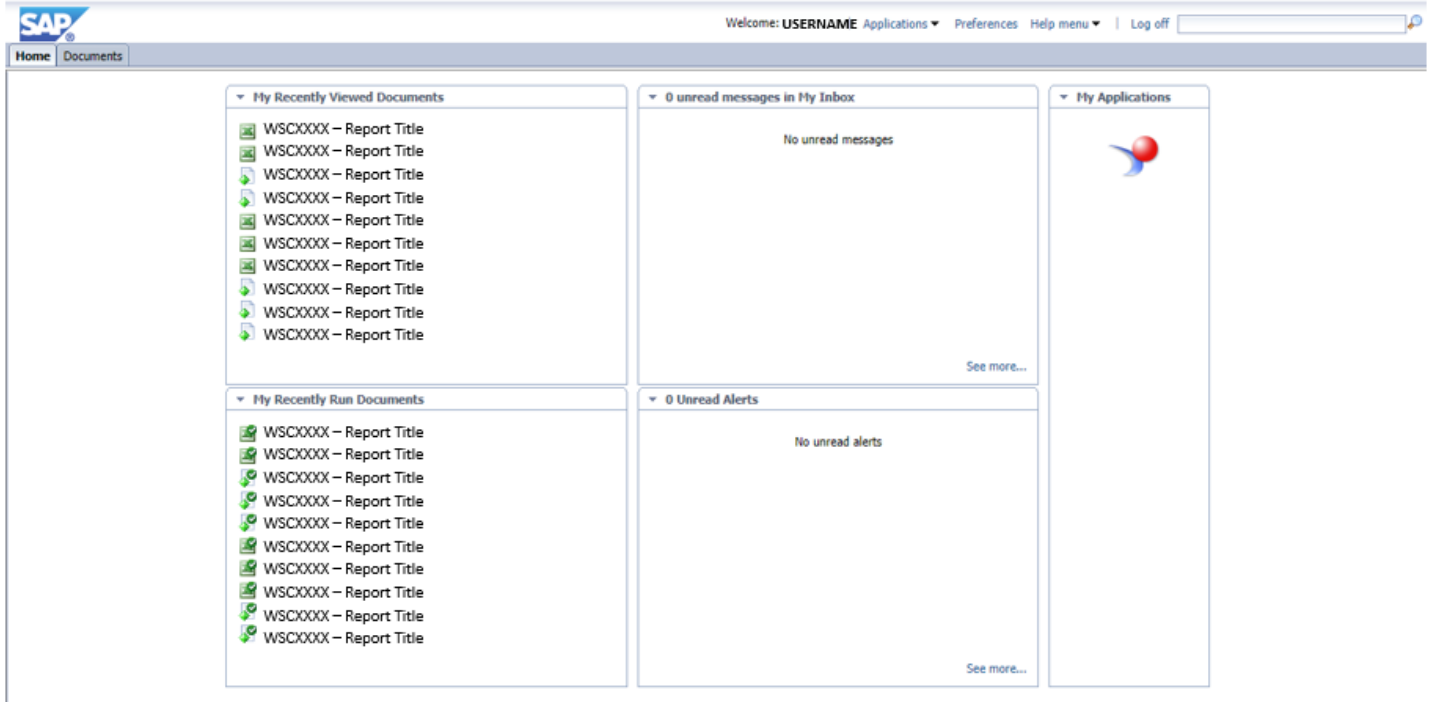
1. Navigate to Crystal. <https://crystal.augusta.edu/BOE/BI>
2. Log into Crystal using your Augusta University credentials and LDAP Authentication.



The screenshot shows the SAP BusinessObjects BI launch pad login interface. At the top, it says "SAP BusinessObjects BI launch pad". Below this, there is a prompt: "Enter your user information, and click 'Log On'. If you are unsure of your account information, contact your system administrator." The login form contains the following fields: "System:" with the value "AU-SAPBI-PRD:6400", "User Name:" (empty), "Password:" (empty), and "Authentication:" with a dropdown menu set to "LDAP". A "Log On" button is located below the form. In the bottom left corner, there is the SAP logo, and in the bottom right corner, there is a "Help" link.

3. By default, you will be taken to the "Home" page.

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CONTACT

If you have any additional questions, please contact our office at banneraccess@augusta.edu.