



Minutes of the University Libraries Assembly
<http://www.augusta.edu/library/about/library-assembly.php>
Tuesday, March 22, 2022, 3:00 pm– 4:00 p.m., Virtual Meeting

Call to Order: 3:04 p.m.

Present: Warren, Davies, Smith, Reese, Ballance, Luster, Dority, Gaines, Johnson, Bustos, Kubicki
Absent: Weeks

1. Approval of Minutes (L. Smith)
 - a. First: A. Luster Second: J. Davis
2. OLD Business: none
3. NEW Business
 - a. Welcome New Faculty (L. Smith)
 - i. Welcome our inaugural Dean of Libraries, Brad Warren.
 - b. Dean of Libraries Update (B. Warren)
 - i. Today is day 16, and Warren has been continuing with one-on-one meetings with Libraries employees. Worked his way to over half of the library personnel so far, and will then work on meeting with each of the Deans to see what the direction of the campus is going and where the libraries fit into that vision.
 - ii. Work from home policies at Augusta University and how to enact something more formally in the libraries—on the agenda for April.
 - iii. Structure: working on the new interim structure for the Libraries; goal is to create a structure that keeps the Libraries functioning in a day to day capacity. Hopes to communicate this structure and timeline by the end of the month.
 - iv. Meeting this morning with Greenblatt personnel about the renovations. Construction begins Spring Break week (April 4).

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The second floor will be shut down to the public for part of this renovation. Will need to relocate things and work through electrical shut downs.

- v. First meeting with the Provost and the leadership team will be at the end of this month, so will hopefully have more information about how that works later.
 - vi. Strategic planning meeting: They're currently in the comment period, so be sure to read the plans and make comments while they're taking them.
 - vii. Plans to meet with Kathy Browder about the faculty workload initiative and how that works within the structure of the Libraries. Kathy will send Brad the initial draft from the Libraries.
 - viii. The campus has been working with an outside consultant on a research master plan which focuses on facilities and physical infrastructure that aids in research. That information will be shared as soon as it's allowed.
- c. Greenblatt Library Update (K. Davies)
- i. M. Johnson and K. Davies met with institutional effectiveness about our SLOs. We completed the evaluation forms, and are hoping to form a joint committee to review those at end of semester
 - ii. Looking at annual evaluations and how student success plays into that. The committee thinks that student success should remain separate from eval. 5 point scale
- d. Reese Library Update (M. Johnson)
- i. Finished IPEDS and ACRL statistics
 - ii. Wrapped up a semester of teaching INQRY with the Inquiry Expo
 - iii. Rod and Maranda have finished the migration to ArchiveSpace from Archon.
- e. Resource and Planning Alignment Hearing (B. Warren)
- i. Slides included in Appendix I
 - ii. The collection is the easiest argument to make after 1.5 weeks of being here, so that is the focus. Hoping to increase collections budget to support current collections, invest in future collections, and improve programming.
 - iii. The second priority is development, retention, and recruitment of library faculty and staff. We're carving that money out of our

“supply” budget. Emphasis is on professional development. The number is essentially \$1500/full-time employee.

- iv. Discussion
 - 1. J. Davis: Will you draw up guidelines for how to use the funds? Yes. Hopefully it will be outlined by FY23. Wants to ensure that it meshes with current practice and policy.
- f. Finals Frenzy (A. Luster)
 - i. Greenblatt Committee met last week. Will do FF May 4-10. Do coffee and snacks until they run out. Will have the Zen Den every day. It will be in the CTL—coloring pages, etc. May the 4th (Star Wars Trivia). Pizza on the 5th until it runs out. Therapy dogs. Breakfast bar. VR rage room.
 - ii. Reese is doing Reese Café until they run out of snacks and coffee. Therapy dog session on April 16th.
- g. Dr. Browder’s Faculty Workload Initiative (M. Johnson, D. Balance, J. Davis, and E.K. Morgan)
 - i. M. Johnson: Working on language to match the BOR language.
 - ii. K. Davies: changing rubric to 5 point scale instead of 4 to give more flexibility. Our timeline for evaluations don’t match other institutions.
 - iii. E.K. Morgan:
 - iv. There was discussion regarding the role that B. Warren will play in this as Dean.
 - v. J. Davis discussed the software that’s being considered in the
- h. University Senate Update (J. Kubicki):
 - i. The Faculty Workload Initiative updates
 - ii. Strategic Planning Draft was discussed
 - iii. Looking for a partner for the acquisition of AU Health; financials are the main driver for this, but will know more April 28.
 - iv. Men’s basketball team made it to the Elite Eight.
 - v. Currently doing faculty retention and
 - vi. Looking at core courses
 - vii. Retention priorities in undergrad space
 - viii. Purdue is new chancellor and will know impacts in April

- ix. GA HOR approved the CRT K-12 bill
- i. **Point of Order: over time 4:04pm**
 - i. **Move to extend 10 minutes to hear about elections**
 - ii. **M Johnson second: K Davies**
- j. Library Assembly Elections (E.K. Morgan and L. Smith)
- k. University Committee Updates (emails)
 - i. Athletics Committee (R. Bustos):
 - 1. The Athletics Committee had meetings in February and March. Updates from Coach Bryant included: Successful year for the AU Basketball team. They won the Peach Belt Conference tournament and will be playing in the NCAA Division II elite 8 quarterfinal tonight in Evansville, IN. At the upcoming budget hearing Athletics will ask for \$12,000 to create initiatives for student athlete mental health and DEI. Jack O'Keefe (men's golf coach) will be resigning at the end of the year. The Annual Athletic Awards banquet will be held on May 3.
 - ii. Budget Advisory and University Resources (R. Bustos)
 - iii. Curriculum and Academic Policies (T. Weeks/N. Reese)
 - iv. Faculty Development (J. Davis)
 - v. Faculty Grievance (J. Davis/D. Ballance)
 - vi. Faculty Rights and Responsibilities (J. Kubicki)
 - vii. Governance and Communication (~~D. Ballance~~): no report
 - viii. Instructional Technology (R. Bustos/J. Gaines):
 - 1. We have not held any formal meetings as the last couple of months have been spent evaluating a couple of desktop backup solutions. These solutions would automate the process of backing up files on our office computers. Both applications we tested worked fine although I found the interface on one to be a bit more user friendly. Our committee submitted feedback that was provided to ITS. They are currently trying to see if funding is available to add one of the services.
 - ix. Promotion and Tenure (B. Warren/K. Davies)
 - x. Student Affairs (T. Weeks): no report

4. Announcements

- a. Update on promotion (B. Warren): There are three people who will be receiving the letters for those who go up for promotion. The process will be fair and make sense for those going up depending on their rank. Open to whatever will work and folks agree to.

Adjournment: 4:12 pm (L. Smith & N. Reese)

Next Libraries Assembly meeting: TBD