AUGUSTA
UNIVERSITY

The Graduate School | School of Public Health
Master of Public Health Program

STUDENT HANDBOOK

Preparing Leaders Who Can Promote the Health of Populations

Updated August 2024

This handbook was prepared to communicate information and policies that are specific to the Master of Public Health (MPH) Program in compliance with policies from Augusta University (AU), Augusta University Online (AUO), the School of Public Health (SPH) and The Graduate School (TGS).

Policies apply to all students enrolled in the MPH Program. In addition, students should refer to the applicable AU, AUO, SPH and TGS policies as well as applicable state and federal guidelines, as provided in the Policies and Regulations section of this handbook.

HELPFUL CONTACT INFORMATION

MPH Program Coordinator	706–721-3820
Information Technology Support & Services System Access, Issues, D2L Course Accuracy	706–721–4000 https://IT.augusta.edu
Office of Academic Admission	706–737-1632
AU Online Academic Admission	706-770-6046
AUO Student Support Services	auosucess@augusta.edu
Registrar's Office	706–446–1430
Office of Student Financial Aid	706–737–1524
Student Health Services	706–721–3448
Greenblatt Library	706–721–3441
Reese Library	706–737–1744
JagCard – Summerville Campus	706–731–7080
Parking & Transportation – Health Sciences Campus	706–721–2953
Parking & Transportation – Summerville Campus	706–729–2090
Public Safety	706-721-2914
Emergency Services	706-721-2911

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Policies & Regulations

The Policy Library is a website that houses all approved policies and policy language for the University and makes readily available to users. Policies at the University are vetted and approved through a process managed by the Office of Legal Affairs. Approved polices listed on the policy library should be followed and supersede all previous policies. Policies may change at any time during the year, so it is important to review the most up-to-date version of the policy on the policy library. The policy library can be found at
https://www.augusta.edu/services/legal/policyinfo/policies

Freedom of Expression
https://www.augusta.edu/services/legal/policyinfo/policy/freedom-expression
Student Concerns and Complaints
https://www.augusta.edu/compliance/policyinfo/policy/student-concerns-complaints

Augusta University (AU) Policies

The AU Student Manual contains policies related to *academic probation, academic suspension, withdrawal, dismissal, and campus review body*.

https://augustauniversity.app.box.com/v/student-manual

State and Federal Regulations

AU complies with provisions of state and federal regulations, including the Georgia Open Records Act, Family Education Rights and Privacy Act, and the Health Insurance Portability and Accountability Act.

The following links provide a reference to these state and federal laws:

Georgia Open Records Act:
http://law.ga.gov/sites/law.georgia.gov/files/imported/vgn/images/portal/cit_1210/62/51/186385699r1.pdf

Family Educational Rights and Privacy Act (FERPA):
http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html

Health Insurance Portability and Accountability and Accountability Act (HIPAA):
http://www.hhs.gov/ocr/privacy/

Confidentiality Agreement and HIPAA Training

When applicable, each student will sign a Confidentiality Agreement, agreeing to hold all medical information learned during academic and clinical activities in strictest confidence. Students must understand that the violation of confidentiality will result in dismissal from the academic program. Students should also be aware that medical information is confidential under state and federal laws, and improper disclosures might subject the student to civil and/or criminal liability.

Immunizations–Student Health Services

To meet USG immunization requirements, the student must have their immunizations documented and verified on the *Certificate of Immunization Form*. This form, together with other medical information, was previously mailed to the student. Students must complete and return the form to the AU Student Health Services Office. The Student Health Services Office can be reached at 706-721-3448 or at immunizations@augusta.edu. Please keep a copy of any documentation for student records.

Below is a link to the form for immunizations required as per TGS and our program: https://www.augusta.edu/shs/documents/gradschoolclinical0616223.pdf

Directions for submitting your immunization record can be found at: https://www.augusta.edu/shs/immunizations.php

With your active student ID (Outlook) and password, immunization records and associated documents can be submitted online at https://augusta.medicatconnect.com/

IMPORTANT! ALL Students MUST meet the immunization requirements to register for classes. NO exceptions.

If you are an online only student* and the program that you are in offers the waiver, you can complete the form via DocuSign.

Or go to: https://www.augusta.edu/shs/immunizationwaivers.php

*Please note that a new Online Only waiver is required each semester.

Pounce and "Office 365" Outlook

For accessing Pounce and Student's AU email account, follow the instruction here https://augustauniversity.box.com/v/studentchecklist

Pounce is the student's connection to AU information resources. This customizable Web portal serves as the campus intranet, providing individualized and campus-wide content not available on the public www.augusta.edu.

Office 365 Outlook is the official e-mail system used by AU! Please remember that student's computing activities can impact AU's research, educational, and clinical activities. By the Information Systems Security and Computer Usage policy, all users, including faculty, students, employees, and visitors, are expected to refrain from activities that consume resources unnecessarily or otherwise decrease network performance and reliability for the AU community. This protocol includes, but is not limited to, peer-to-peer music, movie sharing, and video service hosting.

For more information on setting up a student email account or have any questions about acceptable use of computing resources on campus, please contact the IT Service Desk at (706) 721-4000 or ITservice@augusta.edu

MPH and AUO Information

MPH Online courses are offered by Augusta University Online (AUO) in 8-week accelerated 'semesters' that contain the same content and meet the same CEPH competencies as the traditional 16-week semester courses.

All MPH courses follow the AUO format and guidelines.

After enrollment into either the traditional MPH or MPH AUO programs, students are not allowed to take courses outside of their original program.

Please review the AUO Student Handbook for policies specific to MPH AUO in addition to this handbook. The AUO student handbook is available at https://www.augusta.edu/institutes/ipph/master-public-health/documents/au_online_student_handbook.pdf (the new student portal), in the AUO New Student Orientation, and in every course through the "Getting Started" module on D2L. The AUO Student Handbook is also included on the MPH Current Students web page: https://www.augusta.edu/institutes/ipph/master-public-health/current-mph-students.php

MPH Admissions and Selection

Admission Process for MPH Graduate Degree
The MPH Program places primary emphasis on undergraduate college GPA (2.8 or higher), three letters of recommendation that acknowledge the student's academic and/or professional accomplishments provided by current or past professors and/or professional employment supervisors, and a curriculum vita (CV). For those whose first language is not English, official TOEFL scores (less than two years old) must be submitted.

Admission Process for MD-MPH Dual Degree
Enrollment in the Augusta University MD program qualifies medical students to apply for the MD-MPH dual-degree program. No additional test scores are necessary. Medical students interested in pursuing an MPH degree must be in good academic standing at MCG, have completed the United States Medical Licensing Exam Step 2 (CK and CS exams) before enrolling in the MPH program, and submit a Dual-Degree Application Form to the MCG Associate Dean for Curriculum *by March 1* to begin MPH courses in August.

MD-MPH Dual-Degree Application Form
https://www.augusta.edu/colleges/alliedhealth/cdhs/mph/documents/dual-degree-application-form-md-mph.pdf

Assignments, Evaluations and Exams

Assignment Policy
All assignments are due on the date and time specified. A missed assignment will result in a zero if an extension has not been requested and approved in advance.

Assignment Due Date Extensions
Assignment due date extensions may be considered if the request is received by email no later than 24 hours before the assignment due date. ***Please note that approval of an extension is not guaranteed.*** At the discretion of the instructor, deductions may be taken from the final grade of the assignment or exam because of an extension.

CampusLab
CampusLab is a web-based evaluation system that AU will use to conduct surveys, complete necessary departmental forms, and final course evaluations each semester. At the end of the semester, students will receive an introductory Outlook email containing instructions on how to use the CampusLab. Students are encouraged to complete final course evaluations anonymously. *If there are less than 3 students enrolled in a course, students will need to complete the Qualtrics survey sent by the MPH Coordinator.*

Technical Difficulty
Technical difficulties beyond the students' ability to solve independently are rare; however, if the student encounters a problem that requires assistance, the student **MUST** contact the instructor immediately of the problem via email. If email is not accessible, the student must call the department within two hours of encountering the problem.

Desire2Learn (D2L) Scheduled Maintenance
Maintenance of the Desire2Learn system is scheduled on a regular basis. The calendar is published on the Desire2Learn homepage. Students are advised to avoid this time for posting and taking quizzes as there is a risk of disconnection from the server; this is not an acceptable excuse for not submitting an assignment by the due date.

The Graduate School Performance Standards

The qualification for admission to and graduate from the various programs in The Graduate School (TGS) is dependent upon the possession of the following performance standards:

1. In many programs applicants and students will need sufficient vision to be able to observe demonstrations, experiments and laboratory or classroom exercises. Typically, those involved in clinical work must be able to observe a patient accurately at a distance and close at hand.
2. Applicants and students must be able to communicate effectively with individuals of all genders; as well as ages, races life-styles, sexual orientations and cultural backgrounds. They must be able to demonstrate proficiency in the English language and communicate effectively and efficiently in oral and/or written form, as appropriate to the academic program.
3. Applicants and students should have sufficient motor function such that they are able to execute movements reasonably that are required to perform their teaching, service, clinical work and/or independent research responsibilities, including the ability to observe and conduct experiments, as appropriate to the academic program.
4. Applicants and students should have the intellectual abilities to meet curricular requirements in a timely fashion. For example, these abilities may include, but are not limited to: measurement, calculation, reasoning, integration, analysis and synthesis of data and information. The ability to acquire information, either with or without accommodation, from a variety of sources including verbal communications, written documents, films, slides, videos, and other electronic media also is required.
5. Applicants and students must possess the emotional stability and ethical fortitude needed to manage the demands associated with the pursuit of professional activities, including the full use of intellectual ability and good judgment to independently, accurately and effectively complete all responsibilities and meet all deadlines. They must be able to develop mature, sensitive, non-judgmental, non-prejudiced and effective relationships with faculty, peers, patients, and other professionals in the academic community. Applicants and students must maintain appropriate personal hygiene and appearance in keeping with a professional work environment. Honesty, compassion, integrity and concern for others are all personal qualities that are essential in students. Students are expected to maintain and exhibit professional behavior at all times.

These performance standards are minimum requirements for participation in graduate programs at AU, which require significant laboratory or research-oriented activities.

Accreditation

AU is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) to award one-year and advanced certificates and degrees at the associate, baccalaureate, masters, first professional and doctoral level.

The Master of Public Health program is accredited by the Council on Education for Public Health (CEPH).
https://ceph.org/

MPH Scholastic Regulations

Grades, Academic Performance and Progress
Satisfactory progress toward a degree in the TGS requires that a student maintain a cumulative grade point average (GPA) of at least 2.80 for all courses attempted. The student must earn a **minimum** grade of C (or satisfactory in courses graded S and U) for each course applying toward a graduate degree. A minimum cumulative GPA of 2.80 is required for graduation.

Attendance Policy
All students are expected to log into D2L at least once a week. If a student misses three consecutive weeks or five weeks in total, the student will be subject to academic disciplinary actions, which could include dismissal from the program.

Academic Probation and Dismissal
Any student whose cumulative GPA for a degree program drops below 2.8 will be placed on academic probation. While on probation, the student must earn a minimum 3.0 GPA each semester until the cumulative GPA raises to at least a 2.8. Students who fail to obtain at least a 3.0 GPA each semester while on probation will be considered for academic dismissal from TGS.

Transfer Credit
Transfer of graduate credit is never automatic; any credits transferred do not reduce the residency requirement for any advanced degree. At the discretion of the Associate Dean and the faculty of the major program, up to 6 semester hours of credit toward a master's degree may be transferred. The student should initiate a request for credit transfer through the MPH Program Director.

https://www.augusta.edu/gradschool/student-resources

Withdrawal from The Graduate School
A student who wishes to withdraw from the program should contact the program coordinator who will assist the student to complete the Withdrawal Form available in the Registrar's office. The student must complete the Reactivation form (also contact the program coordinator) from the Registrar's office to re-enter the program.
https://www.augusta.edu/registrar/documents/withdrawal.pdf

Grades Information
Students can obtain their *unofficial* grades through their Desire2Learn (D2L) courses. In general, grades will be available by 5:00 PM on the second business day after exams have ended. *Official* grades will be available through POUNCE, AU's student information system.

Through POUNCE, students can also:

- Learn financial aid status
- Register for classes
- See their class schedule
- Review or pay their account
- Print or request a transcript
- Degree auditing with JagTrax

For assistance with POUNCE, contact the IT Service Desk at 706-721-4000.

Incomplete Grade Policy

A student who is doing satisfactory work but, for non-academic reasons beyond their control is unable to meet the full requirements of the course, may be assigned an incomplete ("I") grade. An electronic Justification for Incomplete Grades form must be completed to assign the incomplete grade. A student who has received an "I" grade has one additional semester, including summer, to complete the required work and receive a final grade. A grade change form is required to remove the incomplete and assign the final grade. Any incomplete grades not removed after the next semester will be converted to an "F" grade.

An incomplete grade in a course with a clinical component may require additional registration. A student should consult with their academic advisor. Registration in a course for the purpose of completing course requirements to remove an incomplete grade is not required if no clinical or laboratory is involved.

Instructions for Submitting Justification for Incomplete Grades: https://www.augusta.edu/registrar/incompletes/php

MPH Mission and Vision

Our Mission
The mission of the Master of Public Health (MPH) Program at Augusta University (AU) is to study major challenges of contemporary public health and to prepare health professionals, scientists, and leaders for proficient application of interdisciplinary knowledge and skills of disease prevention, health care improvement, scientific research, and health promotion in diverse communities.

Our Vision
We envision an MPH program that improves understanding of contemporary health problems and becomes recognized as a champion for health and health equity in Georgia and nationally.

MPH Program Values

Consistent with the program mission, and with the ideals expressed in institutional value statements (http://www.augusta.edu/about/mission.php), the AU MPH Program seeks to implement the following six core values:

Collegiality – reflected in collaboration, partnership, sense of community, and teamwork.

Compassion – reflected in caring, empathy, and social responsibility.

Excellence - reflected in distinction, effectiveness, efficiency, enthusiasm, passion, and quality.

Health and Wellness – reflected in a state of complete physical, mental, and social well-being.

Inclusivity – reflected in diversity, equality, fairness, impartiality, and respect.

Integrity – reflected in accountability, ethical behavior, honesty, and reliability.

Leadership – reflected in courage, honor, professionalism, transparency, and vision.

Academic Advising

Upon enrollment, all students are assigned to faculty or staff academic advisors based on their chosen area of concentration. All primary MPH faculty members are eligible to serve as academic advisors. Academic advisement to complete a preliminary plan for curriculum completion and graduation occurs during the first semester. By the end of the first semester, students will complete a study plan and submit it to their academic advisor.

Electronic mail is sent to all students throughout the year regarding upcoming course offerings, volunteer, Internships, conference presentations, and travel opportunities. Information about job/career/internship opportunities and professional conferences is also posted on the MPH website. Students are encouraged to contact their academic advisor at least once per semester to discuss study plan changes, documented by a required form and placed in the student's academic folder.

All MPH faculty members also provide advice and mentorship to students on coursework, research, internships and community activities, and career counseling. Students are welcome to schedule meeting appointments with faculty throughout the academic year. All MPH faculty members are also required to provide regularly scheduled office hours. These office hours are included in the course syllabi distributed during the first week of classes each semester.

Student Grievance and Appeal Procedure

A student in The Graduate School who has a grievance* has the right to seek resolution according to the following procedure:

1. The student shall first attempt to resolve the issue at the lowest level beginning with the person or persons involved. If an unsatisfactory outcome results, the student should make an initial formal complaint, in writing, to the MPH Program Director. The Director will review the claim and act on it according to the graduate/program policy and procedures.
2. In the event of an adverse Program decision, the complainant may appeal the decision to the Dean of The Graduate School, within five working days. The written appeal should include the following information: date, time, place, names of any witnesses, and the facts of the complaint.
3. The Dean will forward the written complaint to the Appeals Committee. The Appeals Committee will be appointed by the Dean and consist of at least three graduate faculty members not associated with the student's program or the faculty member's program. After receiving the complaint, the committee will determine whether the complaint should be considered further. The Appeals Committee will review all existing materials presented with the departmental decision. At the first meeting, the committee will decide on the specific data collection and review procedures to follow.
4. The Appeals Committee may take additional testimony from any party involved on an individual basis.
5. The Appeals Committee will meet separately with the student and individual(s) about whom the complaint was made in an attempt to resolve differences. Both parties are entitled to have a school friend (excluding lawyers) present at the hearing. Each party should be prepared to present clear, concise, complete information to the committee and be prepared to answer questions from committee members.
6. Oral testimony will be recorded.
7. All Appeals Committee meetings/deliberations are closed.
8. All written and recorded materials as well as minutes of committee deliberation, will be submitted to the Dean along with a recommendation within three working days of the conclusion of the hearing.
9. The Dean will take final action in the case after full consideration of the committee's recommendation. The Dean shall have authority to take steps as is deemed necessary by the fact and so shall inform the parties involved and the department chair.
10. Following action by the Dean, if the student is still dissatisfied he/she may appeal the Dean's decision in writing to the President within five working days of notification of the Dean's action.

* If the complaint is based on alleged discrimination or harassment, the appeal will be addressed according to the institutional *Student Procedures for Filing Discrimination and Harassment Complaints*, described in the AU Student Manual https://www.augusta.edu/student-life/dean/documents/20212022studentmanual.pdf. Appeals of academic or conduct sanctions will be directed to the AU Campus Review Body for review according to the procedure described at https://www.augusta.edu/services/legal/policyinfo/policy/student-academic-grievance.pdf. A student with an academic freedom/ intellectual diversity complaint should contact the Campus Life Service office.

Graduate Certificate in Public Health Curriculum

MPH Core Courses (15 credits)

MPHC 7101	Health Management and Policy (3 credits)
MPHC 8600	Fundamentals of Health Promotion (3 credits)
MPHC 8700	Introduction to Environmental Health (3 credits)
STAT 7010	Biostatistics I (3 credits)
EPID 7130	Introduction to Epidemiology (3 credits)

TOTAL CREDIT HOURS FOR CERTIFICATE: 15

MD-MPH Dual Degree

The MPH portion of the MD-MPH Dual Degree program begins in the fall semester of the third year of medical school after students have completed the 18-month pre-clerkship curriculum and seven months of core clerkships. Both MD and MPH degrees are awarded at the end of four years of medical school and 12 to 18 months of MPH coursework.

MD-MPH Curriculum is based on the competencies for MPH Programs developed by the Association of Schools and Programs of Public Health. Students select one of three concentrations below. The concentration-specific course information is on the next page.

- MPH in Health Management (MPH-HM)
- MPH in Health Informatics (MPH-HI)
- MPH in Social and Behavioral Health Sciences (MPH-SBS)

The MPH requirements for the Dual Degree program include:

- 21 credit hours of core public health courses
- 9 credit hours of interdisciplinary concentration courses
- 6 credit hours of practicum (internship), ethical conduct in research, and a culminating (capstone) experience
- 9 credit hours of electives (up to six of these credits may be transferred from the MD curriculum)

MPH CONCENTRATION-SPECIFIC INFORMATION

Health Informatics Concentration Curriculum

MPH Core Courses (21 credits)

MPHC 7101	Health Management and Policy (3 credits)
MPHM 7210	Health Care Performance Improvement (3 credits)
MPHC 8600	Fundamentals of Health Promotion (3 credits)
MPHC 8700	Introduction to Environmental Health (3 credits)
STAT 7010	Biostatistics I (3 credits)
EPID 7130	Introduction to Epidemiology (3 credits)
MPHM 8280	Research Methods in Public Health (3 credits)

Concentration Courses (9 credits)

MPHI 8000	Computerized Health Information Systems (3 credits)
MPHI 8001	Public Health Informatics (3 credits)
MPHI 8400	Health Data Management and Knowledge Discovery (3 credits)

Elective Courses (9 credits) (Choose 3 of the below)

MPHC 7209	Health Law and Ethics (3 credits)
MPHC 8800	Health Decision Support Systems (3 credits)
MPHM 8998	Extended Capstone (3 credits)
MPHM 7102	Human Resource Management (3 credits)
MPHM 7104	Healthcare Financial Management (3 credits)
MPHM 7112	Health Policy and Politics (3 credits)
MPHM 7220	Current Topics in Public Health (3 credits)
MPHM 8220	Strategic Management of Healthcare Organizations (3 credits)
MPHI 8100	Health Care Content, Standards, and Structure (3 credits)
MPHI 8500	Health Information System Analysis and Project Management (3 credits)
MPHS 8200	Integration Social and Behavioral Theory into Public Health (3 credits)
MPHS 8300	Social Determinants of Health and Health Disparities (3 credits)
MPHS 8400	Social Behavioral Change at Individual, Household, and Community Levels (3 credits)

Research & Practice (6 credits)

MPHC 8011	Ethical Conduct in Research (1 credit)
MPHC 8722	Internship (2 credits)
MPHC 8999	Capstone Course (3 credits)

TOTAL CREDIT HOURS FOR DEGREE: 45

Health Management Concentration Curriculum

MPH Core Courses (21 credits)

MPHC 7101	Health Management and Policy (3 credits)
MPHM 7210	Health Care Performance Improvement (3 credits)
MPHC 8600	Fundamentals of Health Promotion (3 credits)
MPHC 8700	Introduction to Environmental Health (3 credits)
STAT 7010	Biostatistics I (3 credits)
EPID 7130	Introduction to Epidemiology (3 credits)
MPHM 8280	Research Methods in Public Health (3 credits)

Concentration Courses (9 credits)

MPHM 7102	Human Resource Management (3 credits)
MPHM 7104	Health Care Financial Management (3 credits)
MPHM 8220	Strategic Management of Healthcare Organizations (3 credits)

Elective Courses (9 credits) (Choose 3 of the below)

MPHC 7209	Health Law and Ethics (3 credits)
MPHC 8800	Health Decision Support Systems (3 credits)
MPHM 8998	Extended Capstone (3 credits)
MPHI 8001	Public Health Informatics (3 credits)
MPHI 8100	Health Care Content, Standards, and Structure (3 credits)
MPHI 8400	Health Data Management and Knowledge Discovery (3 credits)
MPHI 8000	Computerized Health Information Systems (3 credits)
MPHI 8500	Health Information Systems Analysis and Project Management (3 credits)
MPHM 7112	Health Policy and Politics (3 credits)
MPHM 7220	Current Topics in Public Health (3 credits)
MPHS 8200	Integration Social and Behavioral Theory into Public Health (3 credits)
MPHS 8300	Social Determinants of Health and Health Disparities (3 credits)
MPHS 8400	Social Behavioral Change at Individual, Household, and Community Levels (3 credits)

Research & Practice (6 credits)

MPHC 8011	Ethical Conduct in Research (1 credit)
MPHC 8722	Internship (2 credits)
MPHC 8999	Capstone Course (3 credits)

TOTAL CREDIT HOURS FOR DEGREE: 45

Social and Behavioral Sciences Concentration Curriculum

MPH Core Courses (21 credits)

MPHC 7101	Health Management and Policy (3 credits)
MPHM 7210	Health Care Performance Improvement (3 credits)
MPHC 8600	Fundamentals of Health Promotion (3 credits)
MPHC 8700	Introduction to Environmental Health (3 credits)
STAT 7010	Biostatistics I (3 credits)
EPID 7130	Introduction to Epidemiology (3 credits)
MPHM 8280	Research Methods in Public Health (3 credits)

Concentration Courses (9 credits)

MPHS 8200	Integration Social and Behavioral Theory into Public Health (3 credits)
MPHS 8300	Social Determinants of Health and Health Disparities (3 credits)
MPHS 8400	Social Behavioral Change at Individual, Household, and Community Levels (3 credits)

Elective Courses (9 credits) (Choose 3 of the below)

MPHC 7209	Health Law and Ethics (3 credits)
MPHC 8800	Health Decision Support Systems (3 credits)
MPHM 8998	Extended Capstone (3 credits)
MPHI 8001	Public Health Informatics (3 credits)
MPHI 8100	Health Care Content, Standards, and Structure (3 credits)
MPHI 8400	Health Data Management and Knowledge Discovery (3 credits)
MPHI 8000	Computerized Health Information Systems (3 credits)
MPHI 8500	Health Information System Analysis and Project Management (3 credits)
MPHM 7112	Health Policy and Politics (3 credits)
MPHM 7220	Current Topics in Public Health (3 credits)
MPHM 7102	Human Resource Management (3 credits)
MPHM 7104	Healthcare Financial Management (3 credits)
MPHM 8220	Strategic Management of Healthcare Organizations (3 credits)

Research & Practice (6 credits)

MPHC 8011	Ethical Conduct in Research (1 credit)
MPHC 8722	Internship (2 credits)
MPHC 8999	Capstone Seminar (3 credits)

TOTAL CREDIT HOURS FOR DEGREE: 45

CITI Information and Training

As part of AU's desire to meet increasing federal requirements on human subjects' research and the desire of AU to ensure that our research meets the highest ethical standards in the protection of human subjects, AU has adopted the CITI training course on human subjects' research as a requirement for all individuals involved in human subject research.

This training includes all studies which involve human subjects in any manner as well as research on medical, psychological, educational, or other records derived from individuals.

The CITI course is available for completion by all researchers at AU.

We ask all MPH students who conduct research take this course as soon as possible to prepare them for the training of all personnel involved with their research work.

The IRB requires that all individuals identified as investigators or co-investigators have completed the CITI course certification. This rule applies to all new proposals, revisions, and renewals.

The training is available immediately to everyone at AU at no cost to individuals. Students are urged to complete this training as soon as possible so that there are no delays in the approval of a student's research applications or renewals. The course will present students with a great deal of valuable information, which should also aid students in the planning and execution of the student's research projects and ensure the highest standards for AU research.

Go to this website to begin training:
https://www.augusta.edu/research/explore/human-research-program/irboffice/citi.php

Note: There are several Learner Groups available at AU. If you need assistance, contact the IRB Office at 706-721-1481.

Scholarships and Internship Opportunities
Scholarships

Graduate School – The Graduate School at Augusta University offers three types of Assistantships.

- Graduate Assistantships (GA)
- Graduate Research Assistantships (GRA)
- Graduate Research/Teaching Assistantships (GRA/GTA)

All assistantship appointment offers must be approved and extended by the Dean of The Graduate School. Some opportunities may not be available to distant and AUO learners.

Visit the General Eligibility Requirements page for more information:
https://www.augusta.edu/gradstudies/students/graduate-assistants.php

Internship Opportunities
Please refer to the MPHC 8722 Internship Manual for more opportunities and details related to Internship Requirements, Processes, and Evaluations.

https://www.augusta.edu/institutes/ipph/master-public-health/current-mph-students.php