

Augusta University  
House Staff Policies and Procedures

Policy  
HS 40.0 VA Deployment

Source  
Graduate Medical Education Office

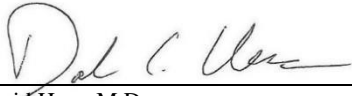
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1.0 Purpose

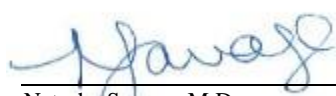
This policy establishes the expectation of Programs who have committed to deploy House Staff to the CNVAMC (Charlie Norwood VA Medical Center) or other sites providing funding for the trainees' positions. It outlines potential consequences if Programs do not deploy at 100% of the commitment.

2.0 Procedure

- 2.1 Each year in the Fall, the GME office will query each Program regarding their planned deployment to the CNVAMC (as well as other funded sites) including FTE per PGY level for the upcoming fiscal year. This determination should be based on communication and agreement between Program leadership and the affiliated site's Site Director. If a change is planned for the year, the GME Office should be notified to allow for discussion and determination of other potential funding sources.
- 2.2 The Office of Academic Affairs and GME will provide Departments with at least quarterly reminders of PGY and FTE deployment expectations as well as quarterly financial variances.
- 2.3 Departments must deploy House Staff at both the PGY level and FTE previously agreed upon for the fiscal year. Any variance from this planned deployment that results in a financial loss will be charged to the Departmental budget.
- 2.4 If there are House Staff educational concerns that put the deployment of House Staff to the CNVAMC (or other participating site) at risk, Programs must report those to the DIO as soon as they are identified.
- 2.5 Failure to deploy House Staff to the sites providing fund sources such as CNVAMC without alternate funding to offset financial variances may result in a loss of House Staff positions, to include reduction of House Staff positions for the upcoming Match cycle and/or reduction of House Staff positions that are not part of the Match.
- 2.6 Departments must submit VA billing to the GME office no later than the 15<sup>th</sup> of each month. Adherence to this deadline is essential for timely receipt of payment from the CNVAMC.

  
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Dean, Medical College of Georgia

5/8/23  
Date

  
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5/8/23  
Date