



# The Medical College of Georgia Office of Academic Affairs

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Applicable to: Graduating Students  
Approved by: COC  
Category: Student Promotion Policies  
Context:

## Graduation Participation Policy

In order to graduate from the Medical College of Georgia, students must meet all of the graduation requirements as approved by the Curriculum Oversight Committee.

This policy covers special circumstances surrounding student participation in Hooding and Graduation Ceremonies as well as circumstances when students may choose to delay graduation because they were unable to obtain a residency position in the Match.

### Participation in Hooding and Graduation Ceremonies

Student eligibility to participate in the Hooding/Graduation ceremonies is based on the student's standing at the time of graduation. Review by the Promotions Subcommittee may be required depending on that status.

1. **Students who have graduated the previous December:** Participation in the ceremonies is automatic. No review is necessary.
2. **Students who will have completed all course requirements by the end of April:** Participation in the ceremonies is automatic. No review is necessary.
3. **Students who will not have completed requirements by the end of April but will do so by June 30 (previously scheduled May/June course, elective failure with May/June remediation):** Participation is probable. An expedited review by the Promotions Sub-Committee Chair is necessary. This review is to verify that the student is in good standing and will complete requirements in time. Names will be submitted by Curriculum Office. The student does not need to take any action.
4. **Students who will not have completed requirements by the end of April but may do so by June 30 (Step 2 Failure with retake scores due back before June 30, clerkship or selective failure with May/June remediation):** Participation is possible. A Review by the Promotions Subcommittee is necessary (may be done via email). This review should take into account the student's likelihood of completion by the end of the semester as well as the reason for delay. Names will be submitted by Curriculum Office; the student does not need to take any action.
5. **Students who will not have completed requirements by the end of June:** Participation is handled on a case by case basis. Review by Promotions Subcommittee is necessary (may be done by email). This review should take into account the circumstances that caused the delay in graduation, the expected date of completion of requirements, the student's academic record etc. Students in this circumstance must submit a written request to participate in Hooding/Graduation to the Promotions Subcommittee Chair by April 1st. This request should outline the reason for the delay in graduation, the remaining requirements and an expected completion date, as well as any special circumstances that may be pertinent.



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6. **Students who elect to delay graduation because of an unsuccessful match:** Participation is probable. An expedited review by the Promotions Sub-Committee Chair is necessary. This review is to verify that the student is in good standing and is delaying graduation solely because of an unsuccessful match. Names will be submitted by Curriculum Office. The student does not need to take any action.

Students may appeal above decisions to the Full Promotions Committee by petitioning the Promotions Committee Chair in writing.

Except in the case of a late failure or unsuccessful match where a review may be needed in the weeks immediately prior to graduation, all student names should be submitted to the appropriate Promotions Committee officer by April 1st and reviews completed by April 15th.